



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
SCHOOLS DIVISION OF BATANGAS

February 2, 2024

DIVISION MEMORANDUM
No. 080, s. 2024

**ADMINISTRATION OF REGULAR PHILIPPINE EDUCATIONAL PLACEMENT
TEST (PEPT) SY 2023-2024**

To: Assistant Schools Division Superintendents
Chief Education Supervisors
Education Program Supervisors
Public Schools District Supervisors
Public and Private Elementary and Secondary School Heads
All Others Concerned

1. In reference to DepEd Order No.55,s 2016 **Policy Guidelines on the National Assessment of Student Learning for the K to 12 Basic Education Program** and *DepEd Advisory of the Bureau of Education Assessment BEA-EAD)(dated January 22,2024* titled *Administration of the 2023 Regular Philippine Educational Placement Test (PEPT)*, this office through the Curriculum Implementation Division (CID) shall administer the Division 2023 Regular Philippine Educational Placement Test on Sunday , February 11 , 2024 at Bauan East Central School, Bauan East Sub Office , Bauan, Batangas,
2. The following are the documentary requirements to be submitted to the Division Testing & Evaluation Coordinator:
 - a. **Original Birth Certificate** issued by the Philippines Statistics Office (PSA) or Local Civil registrar duly authenticated original and two (2) photocopies;
 - b. Original and one photocopy of the **School Permanent Record** (e.g SF10/Form 137 signed by the School Principal/Registrar/School Administrator;
 - c. School permit: **Photocopy of School Permit to Operate/Government Recognition** for private school applicants) and
 - d. Identical and recently taken(1x1) **colored ID pictures**.
3. Expenses incurred during the conduct and attendance to this activity shall be charged to local/MOOE funds subject to usual accounting and auditing rules and regulations. Participants and other personnel in this activity shall be entitled to service credits in accordance with DepEd Order No. 53, s.2003 entitled "*Updated Guidelines on the Grant of Vacation Service Credits to Teachers*". However, non-teaching personnel. including management staff shall be provided with Compensatory Time-Off (CTO) per Civil Service Commission (CSC) and Department of Budget and Management (DBM) Joint Circular No 2 s. 2004 on Non- Monetary Remuneration for Overtime Service Rendered.




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4. Deadline of submission of all documents is until February 5,2024.
5. For clarification and further inquiries, you may contact the Curriculum Implementation Division at (043) 722-1840 local 213.
6. Immediate and wide dissemination of this Memorandum is desired.


MARITES A. IBANEZ, CESO V
Schools Division Superintendent